# Visitor.Express

## FLEXIBLE END-TO-END VISITOR MANAGEMENT

Enhance visitor experience, protect your workforce, steamline admin



#### MANAGE VISITORS YOUR WAY

- Fully customisable automated visitor management
- Know who's on site, where and when
- Manned / unmanned, zero-touch and self check-in
- Single or multiple receptions, buildings, tenants

#### DELIVER AN ENHANCED VISITOR EXPERIENCE

- · Branded visitor comms with directions
- Instant SMS/booking confirmation
- Visitor parking integration
- · Timely Meet&Greet with arrival alerts

#### MAXIMUM FUNCTIONALITY, MINIMUM ADMIN

- · Easy booking on mobile/desktop
- Arrival alerts to host/stakeholders
- NDAs, waivers, visitor ID passes
- Full visitor profile and visit history
- Emergency muster list, Track&Trace
- Bespoke exportable reporting
- Teams, Outlook, iCal, GCal integration

#### Seamlessly integrate your visitor management system with all or any Visitor.Express modules:

- Desk Booking
- Meeting Room Booking
- Parking and Car Park Management
- Online Payments

The Visitor.Express app allows you to create and manage an end-to-end Visitor Management System (VMS) that perfectly fits your business.

Highly flexible configuration options allow you to control every aspect of the visitor journey in real-time, enhancing the visitor experience for employees, visitors, reception, security and admin. Branded visitor comms, an intuitive





employee interface and agile admin functions allow you to focus on your core business while in full control of your visitors and the workplace.

#### Dynamic, Automated Visitor Management

A simple 2-click visitor booking with integrated visitor parking and instant host/visitor SMS confirmations. Pre-visit NDAs, health questions and inductions protect your employees, contractors and guests. Minimise paperwork and streamline workflow.

Support manned/unmanned reception points across multiple buildings or tenant companies with multiple check-in process options for each. Know who's on site, when and where — with arrival alerts and real-time visitor messaging.

## **Make a Great First Impression**

Deliver a seamless visitor experience from the outset with clear directions, reserved parking and calendar integration. A dedicated reception view and automated arrival alerts enable a friendly, personal meet and greet, minimising time in reception and setting the stage for a successful meeting.

Combine full visitor profiles, private notes and visit history with multiple check-in options and instant ID passes. Effortlessly manage reception and improve security while putting your guests at ease.



## Full Control of Visitor Attendance with Minimal Effort

Visitor.Express automates and streamlines most tasks for all stakeholders throughout the visitor journey and visitor management workflow – reducing admin, digitising your visitor log, increasing reception efficiency and delivering numerous security benefits:

- Dynamic reception view and visitor directory with real-time check-in status
- Full visitor profiles, visit history and photo ID with 1-click visitor pass generation
- · Search, locate and contact visitors and employee hosts
- · Instant SMS/email branded comms to contact all/any hosts or visitors on site





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### Who, Where, When and Why — Analytics and Reporting

Monitor, record and review every aspect of visitors and their attendance with bespoke exportable reports delivering the metrics that matter to your business. Know who's on site, where they are and with whom – both historically and in real-time.

- · Emergency 'On-site Now' Muster List with employee host/visitor contact details
- · Integral Track&Trace reporting with SMS and/or email comms
- · Monitor and review occupancy, set capacity limits and alerts
- · Report on visitors, companies, hosts, time periods, date ranges and visitor parking
- Bespoke analytics and reporting available on request



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For more information and a demonstration of Visitor.Express and all modules: Call Us: **07830 235500** | Web: **visitor.express** | Email: **hello@visitor.express**